



Roscommon Town,  
Co. Roscommon.  
Tel: 090 66 26872  
Fax: 090 66 26872  
Email: [info@comanswoodprimary.ie](mailto:info@comanswoodprimary.ie)  
[www.comanswoodprimary.ie](http://www.comanswoodprimary.ie)

## **Intimate Care and Toileting Policy**

### **Children with Specific Toileting/Intimate Care Needs:**

- All staff working with children in the school are Garda Vetted and follow the school's Child Protection Procedures.
- In situations where a pupil needs assistance with Toileting/intimate care, a meeting will be convened, after enrolment and before the child starts school
- Parents, Guardians, Class Teacher, SNA, and if appropriate, the pupil, will attend
- The specific care needs of the child, and how the school will meet them, will be clarified
- Personnel involved in this care will be identified
- Provision for occasions when staff are absent will be outlined. Any change of personnel will be discussed with the pupil, if appropriate.
- At all times the dignity and privacy of the pupil will be paramount in addressing intimate care needs. It may not always be appropriate or possible to have two members of staff dealing with a pupil's intimate care needs.
- As far as possible the pupil will be involved in identification of his/her personal requirements, wishes, changes etc
- A written copy of the agreement will be kept on the pupils file
- Parents will be notified of any changes from agreed procedures
- Staff will wear protective gloves

### **Toileting Accidents:**

- At the junior infant induction meetings, the school procedures will be outlined to parents, and they will be asked to submit in writing specific wishes regarding toileting accidents
- A supply of clean underwear, wipes, tracksuit bottoms etc will be kept in the school
- In the first instance, the pupil will be offered fresh clothing to clean and change themselves
- If, for any reason, the child is unable to clean or change themselves, a staff member will assist.
- If staff must clean /change the child, parents will be notified.
- A record of the incident should be kept.